


**Building and Safety
Permit Service Center**

All plans and supporting documents must be submitted in electronic format as unsecured, flattened PDF(s) with embedded fonts. Minimum 11"x17" sheet size.

The valuation used in computing the building permit fee shall include the total value of work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment and permanent systems. BMC Section 19.28.20.

California Licensed General, Electrical, Mechanical, and Plumbing Contractors are required to have a City of Berkeley Business License and must provide Worker's Compensation Carrier and Policy Number prior to or at the time of permit issuance.

Permit Service Center

1947 Center St. 3rd floor
Berkeley, CA 94704
510-981-7500 TTY 6903

[permits@
cityofberkeley.info](mailto:permits@cityofberkeley.info)

PERMIT APPLICATION

Building - Electrical - Mechanical - Plumbing - Sign

Project Information

Permit #:

Address:

Valuation:

APN:

Parcel Conditions

Fire Zone:	1	2	3	Landslide Area	Alquist Priolo
Flood Zone:	A	B	C	Liquefaction Zone	Creek on the Parcel

Project Specific Information

Occupancy:	Single-Family/Duplex/ADU	Multi-Family	Commercial/Industrial
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Work Type:	New	Addition	Alteration	Demolition	Sign
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Other:

Permit(s):	Building	Electrical	Mechanical	Plumbing
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 Description
of Work:

Work in the public right of way is required:	Yes	No
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Construction Type	Occupancy Class	Square Footage	No. of Stories	No. of Residential Units	No. of Bedrooms
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Existing

Proposed

Residential Rental Units:	Yes	No	Is tenant relocation required?	Yes	No
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Applicant Information

Owner	Agent	Contractor	Design Professional
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Name:

Phone #:

Company:

Bus Lic #:

State Lic #:

Lic Class:

Address:

City, Zip:

Email:

Owner Information

Name:

Phone:

Address:

City/ST/zip:

Email: